HINDUSTAN PAPER CORPORATION LIMITED

[A Government of India Enterprise]

75-C, Park Street, KOLKATA – 700 016

Phone Nos. 91-33-2229-6901/02, Fax Nos. 91-33-2249-4996/7335

Website: www.hindpaper.in

Hindustan Paper Corporation Limited (HPC), a Schedule-A CPSE, with its Headquarters at Kolkata and 4 manufacturing units – two directly managed mills in Assam and one each in Kerala and Nagaland managed through Subsidiaries – with an annual installed capacity of 2 lakh tones of writing and printing paper and 1 lakh tone of newsprint and a sales turnover of over Rs.960 crore with personnel strength of about 2800, is on the look out for **Safety and Fire Officer (E-1 grade)** for its subsidiary- **Hindustan Newsprint Limited in the State of Kerala.**

1. Safety and Fire Officer (E-1 level) - 1 post

Qualification & Experience:

(a) B Tech in Safety & Fire Engineering (60% marks) approved by the Directorate of Factories & Boilers, Kerala, with **3 years** experience in a reputed integrated Pulp & Paper Mill or in large Chemical/Semi-chemical Process Industry.

Or

(b) B.Tech in any branch of Engineering with additional one year Diploma Course in Industrial Safety Engineering (60% marks) and one year Diploma course in Fire Safety Engineering (60% marks) from the Directorate of Technical Education/ Central Labour Institute/ Regional Labour Institute / Supervisory Development Centre, Govt.Of Kerala, with **3 years** experience in a reputed integrated Pulp & Paper Mill or in large Chemical/Semi-chemical Process Industry.

Or

(c) A Diploma in any branch of Engineering or Technology recognized by the State Board of Technical Education or equivalent with additional one year Diploma Course in Industrial Safety Engineering (60% marks) and one year Diploma course in Fire Safety Engineering (60% marks) from the Directorate of Technical Education/ Central Labour Institute/ Regional Labour Institute / Supervisory Development Centre, Govt. Of Kerala, with **5 (five) years** experience in a reputed integrated Pulp & Paper Mill or in large Chemical/Semi-chemical Process Industry.

Knowledge of Malayalam is essential

Compensation: The above posts carries the pay scale of Rs.16,400- 40,500/- **(E-1 grade)**with Industrial DA

Maximum age limit –37 years as on 1.10.2015

Other benefits includes Leave Travel Concession, Contributory Provident Fund, Gratuity, Medical facilities, Reimbursement of Conveyance expenses, Group Insurance, Company accommodation (subject to availability) or HRA as per Company's Rules.

Relaxation : Relaxation in age for SC/ST/OBC/PWD/Ex. Servicemen would be as per Govt. directives.

General –

- Persons employed with Government or Semi- Government Organization/ Public Sector Undertakings should submit their application through proper channel or produce 'No Objection Certificate' at the time of interview failing which the candidate will not be allowed for appearing for the interview.

- Candidates desirous to be considered against the quota reserved for OBC should produce the latest certificate from the Tahsildar or other Competent Authority approved by the Government of India certifying that they do not belong to the "Creamy Layer" of the OBC community.

- Candidates belonging to SC/ST/OBC/PWD/Ex. Servicemen are required to produce the Certificates issued by Competent Authority as approved by the Government of India

- Physically challenged candidates should produce latest Medical Certificate issued by an authorized Medical Board constituted by the Government of India/ State Government indicating percentage of their disability.

- Application with incomplete information and/or not accompanied with attested copies of certificates/mark sheets/testimonials regarding age, qualification, disability and caste/community, are liable to be rejected.

Depending on the requirement, the Company reserves the right to cancel/restrict/curtail/enlarge the recruitment process, if need so arises, without any notice thereof.

Candidates appearing in the interview will be paid to and fro Sleeper Class train fare on shortest route subject to production of tickets.

Candidates fulfilling the prescribed qualification, experience, etc may send their application in the prescribed format which can be downloaded from the website: **www.hnlonline.com** along with copies of certificates of **proof of age, qualifications, experience, reservation category** and Demand Draft / Pay Order for **Rs.100/-** (Not applicable to SC/ST/PWD category) drawn in favour of **HINDUSTAN NEWSPRINT LIMITED** payable at Ernakulam/ Mevelloor, to the **Dy. General Manager (Marketing & HR&ES), Hindustan Newsprint Limited, Newsprint Nagar PO, Kottayam-686616** on or before **30.01.2016.**

Candidates who have applied against our earlier advertisement for the same post on 23rd September 2015 need not apply again.

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APPLICATION FORMAT

Passport size photograph

Name of the post applied for:

1.	Full Name of the Candidate **(in capital letters)**	
2.	Name of Father/Husband	
3.	Date of Birth	
4.	Place of Birth	
5.	Sex	
6.	Marital Status	
7.	Nationality	
8.	Category (whether SC/ST/PWD/Ex-Serviceman / General) (if belongs to any reserved categories, please attach copy of the certificate issued by the competent authority)	
9.	Address: a) Permanent: Telephone No.: Mobile No.:	b) Present: **(for correspondence)**: Telephone No.: Mobile No.: e-mail id :

10	Educational and Professional Qualification (copies of certificates duly attested by gazatted officer is required to be enclosed)				
Examination Passed		Year	Percentage of Marks	Subject	University/ Institute

11.	Experience –from present to past				
From	To	Position held	Organization	Salary (Pay & Allowances)	Reason for leaving
12.	Languages known		Write	Read	Speak
13.	Professional Achievements & Awards			Separate sheets may be attached	
14.	Trainings attended (more than one week duration)				

I do hereby declare that the statement made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/ incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected. I shall be bound by the decision of the Hindustan Paper Corporation Limited.

Signature: _____

Name: _____

Place:

Date: