



हिन्दुस्तान न्यूज़प्रिंट

HINDUSTAN NEWSPRINT LTD.

(A Government of India Enterprise)

NEWSPRINT NAGAR P.O.

DIST. KOTTAYAM, KERALA –686 616

TENDER DOCUMENT

(TWO PART OPEN TENDER)

Name of work : Up-Keep of Township and Colony for a period of one year.

Tender No : HNL/ENGG/EMCC/10/1858/T- 1458

PART –1

Part A : Detailed Tender Notice

Part B : Tender Condition, Terms & Conditions of the work

Part C : Special Conditions of the work, Proforma of Agreement
,General terms & conditions, OHSAS requirement, special
conditions of contract.

PART-II

Part D : Schedule of work

PART -A

Hindustan Newsprint Limited
(A Govt. of India Enterprise)
Newsprint Nagar PO, Kottayam Dist.,
Kerala 686 616

HNL/EMCC/10/1858/T.1458

21.06.2010

NOTICE INVITING TENDER

(TWO PART OPEN TENDER)

Sealed item rate tenders under two bid system are invited from competent contractors with sound financial capacity and experience for undertaking the following work as per detailed schedule of work given in Tender Documents

Tender No	Name of work	PAC in Lakh	EMD Rs.	Due date & time of tender Submission
1458	Up-keep of Township and Colony for a period of 1 year	22.97	46,000/-	16.07.2010 11.00 Hrs

Period of Contract: 1 year.

How to obtain Tender Documents:

- From Finance – Cash Section of HNL on payment of Rs. 300/- (inclusive of ST) during working hours up to 16.07.2010
- Tender Documents can also be down-loaded from our web site www.hnlonline.com which will be available up to 16.07.2010 and the same can be used for submission of bids. In such cases a DD/pay order of Rs. 300/- drawn in favour of Hindustan Newsprint Ltd from any Nationalized Bank/Scheduled Commercial Bank payable at Kottayam/Newsprint Nagar/Mevelloor/Ernakulam should be attached along with the Part I of the tender document. When tender is submitted with the documents downloaded from the web site, a copy of un-priced schedule of work should be enclosed with Part I of the Bid.

Tenders, complete in all respects, along with prescribed EMD remitted by means of Demand Draft / pay order drawn on any Nationalized / Scheduled Commercial bank payable at Kottayam/Newsprint Nagar / Mevelloor /

Ernakulam, in favour of Hindustan Newsprint Limited, should be deposited in Tender Box No. 11, kept in the Tender Room of Administrative Building of HNL, before 11.00 Hrs. on 16.07.2010 .The pre-qualification bid shall be opened on the same day at 11.15 Hrs., in the presence of the attending Tenderers. Tenders can also be sent by post addressed to Sr.Manager (EMCC) at the company address ensuring receipt at HNL before the due date and time. The tender documents shall be submitted in two parts. Part I- Pre-qualification bid and part II- Price bid.

Part I (Pre-qualification bid)

It shall include the credentials of the contractor and necessary documents to satisfy the criteria for pre-qualification along with the prescribed EMD.

The tenderer should furnish the following tender documents together with the details and certificate required therein.

- a. Detailed tender condition duly accepted
- b. Bio-data of the Tenderer in the format enclosed
- c. General conditions and special conditions of the tender duly accepted
- d. Prescribed EMD. Offer received without EMD shall be summarily rejected.
- e. Details of working experience of the tenderer as required in Appendix-I along with Copies of the partnership deed/Memorandum/Articles of association/certified Annual Accounts/ Copies of work orders and completion certificates etc.
- f. Details of relatives working in Hindustan Newsprint Limited/ Hindustan Paper Corporation Ltd. as required in Appendix :II

Pre-qualification Criteria

1. Tenderers should have successfully completed at least one labour oriented works contract of not less than 80% of the PAC Rs. 22.97 lakhs during any of the preceding 7 years from 31.05.2010.

OR

Tenderers should have successfully completed two labour oriented works contract of not less than 50% of the PAC Rs. 22.97 lakhs during any of the preceding 7 years from 31.05.2010.

OR

Tenderers should have successfully completed three labour oriented works contract of not less than 40% of the PAC Rs. 22.97 lakhs during any of the preceding 7 years from 31.05.2010.

2. The annual turnover of the Tenderer, in at least one of the preceding 5 years, ending 31st March 2010 should not be less than 50% of the PAC Rs. 22.97 lakhs

Documentary evidence for PQ criteria must be enclosed.

The Tender Documents shall be signed on every page and returned along with Part I of the tender as a token of acceptance.

Part II (Price bid)

Rate shall be quoted for the item of schedule in figures as well as in words indicating the amount for each item and the total amount for the complete schedule of work and submit the same in a separate sealed cover. In case the tenderer has quoted two different rates in words and figures, the lower of the two alone shall be considered valid and binding on the tenderer. If the tenderer fails to quote for any of the items, company reserves the right to reject the tender in full or accept for the quoted items.

Submission of Bid

The bid is to be enclosed in two separate sealed covers superscribing clearly “Part I Pre-qualification bid” and “Part II Price bid”. The tenderer shall clearly indicate his name and address as well as the Tender number date and name of work on top of the cover. Both the covers of Part I & Part II shall be enclosed in another sealed cover superscribing the name of the work and Tender number. Offers received contrary to this condition shall be rejected forthwith.

Part II – (Price bid) shall be opened only in respect of tenderers who are pre-qualified.

The date and time of opening of part II (price bid) shall be intimated to the pre-qualified tenderers.

It shall be the responsibility of the bidder to go through the tender documents carefully and submit all the relevant documents stipulated in the tender for

evaluation. Pre-qualification of the bids will be based on the details furnished at the time of submission of the bid.

Price bid of the tenderers who are not pre-qualified shall be returned along with the EMD.

HNL reserves its right to reject any or all tenders without assigning any reason thereof. HNL also reserves its right to reject the request for tender documents or reject the tenders submitted by tenderers who have defaulted in previous tenders or contracts of HNL.

Sr. Manager (EMCC)

PART B

Tender Conditions

1. Tenders not received in time or incomplete in any respect, as well as conditional tenders are liable to be summarily rejected.
2. The decision of Hindustan Newsprint Limited (“Company” for brevity) regarding the adequacy of experience, financial stability and other infrastructure requirement for carrying out the work within the prescribed period shall be final and binding on the tenderers.
3. The tenders in the form issued in respect of notice inviting tender signed by the authorized officer shall alone be treated as an authenticated and valid tender.
4. The tender shall be signed by the tenderer himself or by his authorized agent. In the latter case, a certified copy of the power of attorney under which the said agent is authorized should also be filed. In the case of a firm, all the partners of or such or any of them as are authorized under the deed of partnership should sign.
5. No page of the tender documents shall be removed or altered and the whole set of tender document given must be submitted along with price schedule duly filled up in and signed. Failure to comply with this instruction may result in rejection of the tender.
6. The tenderer shall quote rates both in figures as well as in words and in case the tenderer has quoted two different rates in words and in figures, the lower of the two will be considered valid and binding on the tenderer. All corrections and alterations made in the entries, by the tenderer, must be attested with his/their full signature and date. Erasures and over-writings are not permissible and may disqualify the tenderer.
7. The tender submitted by the tenderers shall remain valid for acceptance for a period of 3 months from the date of opening of the tender. The tenderer shall not be entitled during the said period of three months, without the consent in writing of the company, to revoke or cancel his tender or to vary the tendered rates given, or any terms thereof.

8. It is understood and agreed that contractor has after careful examination of the labour situation and visit to the site, satisfied himself to the nature of location of the work, the character, quality and quantity of the work to be executed, the character of equipment and facilities needed during the execution of works, the general and local conditions, the labour conditions prevailing in and all other matters which can in any way affect the works under the contract. No claim whatsoever on this account shall be entertained on a later date.
9. Accepting authority for the purpose of this contract shall be the Managing Director Hindustan Newsprint Limited, Newsprint Nagar PO, Kottayam District or any officer authorized by him.
10. The acceptance of the tender will vest with the accepting authority who does not bind himself to accept the lowest tender and reserves the right to reject all or any of the tenders without assigning any reason, whatsoever.
11. Company reserves the right to distribute the work under each tender between more than one contractor. The tenderer may not be awarded the full work and the work may be split up item wise or otherwise entirely at the discretion of the Company. The tenderer should specifically state so, in case he is unwilling to accept a part of the work.
12. The EMD of the unsuccessful tenderer will be refunded within a reasonable period of time. EMD will not carry any interest. If the successful tenderer fails to accept the work order or fails to commence the work as stipulated in the work order, the EMD deposited by him shall be forfeited.
13. The company will not be bound to give any explanation or assign any reason for accepting or rejecting any tender. The company also reserves the right to further negotiate with all or any of the tenderers with regards to the rates and terms. However, in the normal course, the company will not hold any negotiation with tenderers other than the lowest.

14. The successful tenderer, whose tender is accepted, will be intimated regarding the acceptance of his tender by LOI/work order, issued by HNL bearing the address mentioned in the tender. Within ten days of the issue of such intimation, the tenderer should execute on a proper non-judicial stamp paper, worth Rs.100/- to be supplied at his cost by him, an agreement in terms of the standard agreement form (enclosed). If the contractor fails to execute the agreement and start the work within the said period of ten days or within such further period as the company may allow, the EMD furnished by the tenderer shall stand forfeited and the acceptance of his tender shall be considered as withdrawn. The work has to be started from 'A' shift of the day at which instruction has been given by Department to commence the work.
15. The tenderer will be deemed to have studied all the conditions of the tender, conditions of contract and prevailing labour rates and statutory payments and also will be deemed to have studied the state of things in respect of the work, before submitting the tender. The rates quoted shall remain firm and revision of labour wages if any including statutory variation during contract periods shall be to the account of tenderer. The act of tendering shall be deemed to be a complete and unreserved acceptance of the clauses of the tender, contract, work order.
16. If the tenderer is a firm, a copy of the deed of partnership and its registration certificate shall be filed with the tender form. If the tenderer is a co-operative society, it should furnish certified copy of registration certificate from the Registrar of co-operative societies.

Tenderer

Sr.Manager (EMCC)

TERMS AND CONDITIONS OF THE WORK

1. The contractor has to strictly abide by the rules and regulations in force. The company will have absolutely no liability in regard to the labourers employed by the contractor in case of any accident or any other claim that may arise.
2. The contractor should carry out the work at any time unless specified otherwise. If the contractor fails to carry out the work as per company's requirement, then alternate arrangements will be made at the risk and cost of the contractor.
3. The quantity of items to be executed during the contract period may vary depending on the requirement of the company and the contractor will have no claim for escalation in rate or otherwise on this account.
4. The contractor shall maintain true, correct and detailed account of all work done by him in the prescribed form and manner prescribed by the company from time to time. The record shall show separately all item of work, stipulated in the work order of the contract. The contractor shall produce the records so maintained by him for inspection by the Company officials, whenever sought.
5. The contractor can submit his bills every month and payment will be released within 10 days.
6. If at any time the work is found to be incomplete or unsatisfactory, pro rata payment will be effected for the completed work. Balance payment will be released on satisfactory completion of the work.
7. Income Tax will be deducted from the bills of the contractor at the rate prevailing from time to time.
8. The company shall recover 10% of the bill towards security deposit. The security deposit will be limited to a maximum of Rs. 2 lakh (Two Lakhs). The amount of EMD will also form part of the security deposit. When the security deposit exceeds Rs. 1 Lakh (Rupees one lakh), the contractor, if he so desires, may convert it into a bank guarantee, valid till the expiry of the maintenance period. The security deposit will not carry interest. The company shall have the right to deduct and appropriate from the SD any amount due and payable by the contractor to the company under the contract.

9. Proper care should be taken to avoid any damage to the structures, electrical fittings, water tank, pipe line fittings and other company's equipment's coming in his operational area. In case of any damaged, the cost of repair/replacement will be to their account.
- 10.No claim will be entertained towards idle time of the contractor's men, vehicles etc. for any reason whatsoever.
- 11.The contract is for a period of 1 year from the date of issue of the work order for this work. But the company reserves the right to extend the contract at the same terms and conditions for a further period of 3 months. The company reserves the right to terminate the contract at any time, serving 24 hours notice, if the contractor fails to execute the work on any day or abruptly abandons the work. The contractor will have no claim towards compensation in the event of such termination.
- 12.In case the contractor fails to execute the work as per the contractual provisions, the Company will have the right to terminate the contract after giving 7 days notice. In case of such termination as well as termination under clause No.11 above, the contractor will not be eligible for any compensation, whatsoever. In that event the company will make alternative arrangements to get the work done at the risk and cost of the contractor and also will forfeit the security deposit of the contractor.
- 13.If any amount is due to the company from the contractor and/or his Agents or employees due to anything done or committed to be done in relation to this contract, the company shall recover such amount from the unpaid bills and/ or security deposit of the contractor, and pay him the balance amount due.
- 14.The contractor has to maintain muster Roll Register and wage register and produce the same for verification to the authorized representative of the company. The contractor shall produce a Labour clearance certificate from the concerned official along with his bills.
- 15.The rates entered in the work order/schedule of items are intended to provide for the work duly and properly completed in accordance with the conditions of tender/contract. The rates accepted shall be deemed to have included all incidental charges or contingencies which may have not been specifically provided for in the tender and all taxes, other levies and cost of all items, tools, Vehicles, Material Handling Equipments, Operators etc. required for the proper execution of the work.
- 16.The rate specified in the work order shall be fixed and firm till the completion of the entire work, as per contract, and no claim for

enhancement/escalation on any ground whatsoever will be entertained and considered.

17. The contractor shall not assign or transfer or sub- contract to any, this contract wholly or in part, thereof.
18. The contractor should comply with all the Labour regulations prevailing in the State of Kerala and Govt. of India.
19. The contractor has to apply and obtain necessary license as of now from ALC(C), Trivandrum, as per Contract Labour (Regulation and Abolition) Act, 1970 and rules made there under within one month of the award of the contract. The contractor has to strictly adhere to the various provisions of the said Act including provision for Labour canteen.
20. The contractor should be fully and exclusively liable for the compliance of all obligations imposed by ESI Act as modified from time to time. The company shall retain such sums as may be deemed necessary from the total contract value until the contractor furnishes satisfactory proof that all payments as required by the ESI Act have been effected.
21. The company is entitled to recover P.F and family pension dues, EDLI/ Group Insurance premium from the bills of the contractors (Both employer's and employees share). However, the contractors may recover from the employee's wages, the employee's share of P.F amount dues. In case any contractor has made his own arrangement for recovery and remittance of P.F and Family Pension dues, or is otherwise exempted from the P.F Act, he may apply to HR&ES Department with necessary documentary evidence. The onus of proof that a particular contractor is exempted from provision of the PF Act lies with the contractor and the decision of DGM (HR&ES), whether the particular contractor has made his own arrangement for recovery and remittance of P.F or is otherwise exempted from the application of P.F Act, will be final.
22. In case any contractor fails to make the payment of wages and other benefits as per any memorandum of settlement on expiry of the contract or make short payments, the company as principal employer will make arrangements for such payment, after giving due notice to the contractor, from any dues/deposit of the contractor available with the Company or as debt payable by the contractor.
23. The contractor shall indemnify and keep harmless the company against all losses and damages occasioned due to go slow, strike or other actions of omission/commission by his employees. He should also indemnify and keep the company harmless from and against losses of every nature and description brought against the company by reason of any Act of

commission/omission of the contractor, his agents or employees in the execution of the work or in relations to the same.

24. The contractor shall not be entitled to claim any compensation from the company, if he is unable to or prevented from performing the work due to go slow or strike of any section of the company's employees or due to any event like general strike, bundh or harthal or due to any orders or actions of the Government or any other authority or any other reason whatsoever.
25. The company shall not be liable for any delay or failure to carryout this agreement in all or in part by reason of force majeure, ie, act of God, War, insurrection, riot, civil commotion, strike, lock-out, earthquake, storm, flood, lightening, explosion, fire or any other event or happening which the company could not reasonably prevent or control.
26. This contract is for a period of 1 year. The contractor's quoted rate/agreed rate will remain firm during this period of 1 year. The rate specified in the work order shall be fixed and firm till the completion of the entire work as per contract and no claim for enhancement/escalation on any ground whatsoever will be entertained and considered.
27. Transportation of goods should be done in a safe and controlled manner, displaying the safety data sheets, wherever applicable.
28. The MH Equipments & vehicles used for handling of materials should have valid PUC (Pollution under control) certificate, as provided in the relevant rules, which should be shown to the company representative, whenever required.
29. HNL is continuously improving various process operations and systems. This may result in reduction/deletion of certain items. In such case, no claim for any escalation in rates or compensation due to the quantity variation shall be entertained.
30. HNL may short close the contract at its discretion without any compensation.
31. The court of jurisdiction in case disputes, differences or claims arise between the parties shall be the court within whose jurisdiction the contract/Purchase Order/Work Order is signed.
32. The contractor should own or hire necessary material handling equipments/ trucks/tippers for the execution of work. Prior arrangements shall be made by them for this so that the successful tenderer can put in to service the equipment in short notice.

33. An amount equal to 10% of the cost of undone work will be recovered as penalty from the bill. No payment shall be effected if the contractor fails to perform any item of work as per work order and the decision of the in-charge of the plant, in this regard will be final and binding on the contractor. In case of any production loss in the plant, due to non-availability of adequate workmen / slackness on the part of the contractor's workmen, the Company will effect a suitable recovery from the contractor and the decision of the Company, in this regard, will be final and binding on the contractor.
34. The contractor should supply adequate manpower, as directed, in case of any emergency VIP Visit/Festivals or in such instance.
35. All the tools and tackles, required for the work, shall be arranged by the contractor and the rates quoted by him should be inclusive of all such items.
37. Safety equipment to be provided by the contractor to the workers. The contractor shall be required to provide the following safety equipments/items to the workmen.
- a) Shoes.
 - b) Dust mask.
 - c) Ear plug (wherever sound levels are high).
 - d) Canvas gloves - Whenever the workmen handle tools like shovel, crowbar etc.
- Women workers should not be allowed to work on roof top water tanks.
- All the above works are to be carryout as per the Township and Colony requirements and as per the direction of EIC

Sr. Manager (EMCC)

Tenderer

PART C

Special Condition of the work

Name of work: Up-keeping Township and Colony

1. Item No: SG930001

- a) The work covers Masonry tanks above all residential & non – residential buildings and ground water tanks in the HNL Colony.
- b) The occupants should be intimated at least one day in advance before taking up the work.
- c) No damage should be caused to any of the fittings and structures
- d) The delivery pipe should be temporarily closed before commencing the work and should be opened after completion. The work is to be done to the satisfaction of the EIC
- e) Proper entries should be made in the register and got certified by the occupants

2. Item No: SG930002

- a) The work should be carried out as directed by the EIC
- b) No damage should be caused to any of the fittings and structures
- c) The delivery pipe should be temporarily closed before commencing the work and should be opened after completion

3. General

- a) Carcass of animals, if any, found in the colony should be disposed of as directed by the EIC
- b) Any special jobs, of the nature mentioned in the schedule, that may be required on specific day, occasions, during or beyond the working hours, has to be carried out as per the instruction of EIC
- c) HNL reserves the right to change the periodicity of any of the items of the contract depending on the requirement/site conditions.
- d) The waste generated during the course of work should be deposited in specified area/waste bins

4. Consumables

All the chemicals/detergents, that are required for the work will be supplied free of cost from the company. Contractor should maintain a register for the consumption of the chemicals/detergents

5. Tools and Tackles

Tools and tackles required for the work should be arranged by the contractor.

6. The contractor/authorized representative should be available at site on all days. He should report to the concerned EIC every day morning and submit the daily labour report indicating the nature and place of work and should ensure that the works are properly arranged and supervised, as directed.

7. Measurement

a) The measurement of the work done every day will be recorded by the Contractor/Authorised representative in a 'Daily Measurement Record (DMR)', and the same should be duly certified by the ETC. The DMR should be available at any time in the office of EIC.

b) Based on the certification in the DMR the contractor can submit his monthly bill to the EIC concerned.

8. If waste from any of the waste bins in the colony and township are found not cleared by the contractor, against item No. SG930030A, then an amount equal to 2.5% of the schedule rate/Ton will be recovered from the bill, for each bin.

9. An amount equal to 10% of the cost of the undone work will be recovered as penalty from the bill. The assessment of the undone work will be made by the EIC based on the periodicity of each items mentioned in the Schedule of the contract and shall be binding on the contractor.

Sr.Manager (EMCC)

Proforma of Agreement

This Agreement made on this theday of(.....)by
and

BETWEEN

HINDUSTAN NEWSPRINT LIMITED, : a company incorporated under the
Companies Act Newsprint Nagar, Kottayam Kerala, Pin. 686 6616 represented
by its (hereinafter referred to as the Company)

AND

.....(hereinafter referred to as the CONTRACTOR)

WHEREAS;

- a) The company is, desirous that certain works should be executed as described in Tender Notice No.....dated.....and
- b) The contractor has submitted a tender expressing wiliness to undertake and execute the works/services including rectification of all defects in accordance with the provision contained in the Tender documents for a PAC of Rs.....(Rupees.....only)
- c) The company has accepted the tender so submitted by the contractor and has accordingly issued work order No.....dated.....awarding the work to the contractor.

NOW THIS AGREEMENT witnesses as follows:

- I In this AGREEMENT words and expressions shall have the same meaning as are respectively assigned to them in the General Conditions of contract and Tender Document.
- II The following documents shall be deemed to form and be read and construed as part of this AGREEMENT and all of them together with this AGREEMENT shall be compendiously referred to as the CONTRACT.
 - i) Tender Notice No.....Dated.....
 - ii) Terms and conditions of tender.
 - iii) Tender submitted by the contractor
 - iv) General conditions of contract
 - v) Special conditions of contract
 - vi) Work order No.....dated.....issued in favour of the contractor.
- III. In consideration of the payment of Rs.....(Rupees.....) to be made by the company to the contractor, the contractor hereby covenant

with the company to undertake and execute the work and /or services as specified in the Tender Document and guarantees the performance specified by the company and to carry out the rectification of all defects in the work to make it conform in all respects with the provisions of the contract.

IV. The company hereby covenants to pay to the contractor, in consideration of the execution completion and maintenance of the work, the contract price at the time and in the manner prescribed in the contract.

V. This AGREEMENT constitute the entire agreement between the parties hereto and supersedes all prior negotiations, representations or agreement related to the contract either written or oral. IN WITNESS WHEREOF the authorised representative of the company and the contractor has signed this AGREEMENT in the present of the following witnesses on the day and year first above written.

For and on behalf of
HINDUSTAN NEWSPRINT LTD.
By its.....

(Name)

WITNESSES

1.

2

WITNESSES

1.

2

- i. Amount of paid up capital
- ii. Names of Directors

- iii. Date of Registration of Company

- iv. Copies of Balance sheet of the Company for the last two years

- v. Details of works of similar magnitude carried out.

4. Whether borne on the approved list of contractors for works costing upto...
 - i. Central PWD
 - ii. State PWDs
 - iii. Railways
 - iv. EMS
5. List of tools and plants available with the tenderer.
6. List of tools that the tenderer(s) can arrange at his own.

Signature of Tenderer

General Terms & Conditions

1. Definitions and Interpretations:

- a) “Company” Means Hindustan Newsprint Ltd.
- b) “Contractor” Means the individual, firm or a company, who has agreed to undertake certain specific work for the company on agreed terms and conditions.
- c) Contract: Shall mean the contract documents collectively, comprising of the Agreement, Tender Condition, General Conditions of contract, Special conditions of the contract, specification, time schedule of works, information and instructions to tenderers, accepted schedule of rates, drawings, letter of intent and work order.
- d) Work: Means the work specified in the tender document and work order schedule.
- e) Site: Means the place or premises indicated by the company in the contract for performance of the work.
- f) Work Order: Shall mean the order in writing intimating the contractor award of the work, its scope, the date of commencement and completion of work and other terms and conditions of the work.
- g) EIC: Means the Engineer in-charge of the work, nominated by the company.
- h) Accepted Schedule: “ Accepted Schedule” in relation to the contract means the schedule or schedules of quantities and rates quoted/modified by the contractor in respect of which the tender is accepted.

II. **Rates for items of work:** The rates entered in the work order/ schedule of rates of the tender are intended to provide for the work duly and properly completed in accordance with the conditions of tender/contract. The rates quoted/accepted shall be deemed to have included all incidental charges or contingencies, which may have not been specifically provided for in the tender. The rate specified in the work order shall be fixed and firm till the completion of the entire work as per contract and no claim for enhancement/escalation on any ground whatsoever will be entertained and considered.

III. **Contractors Understanding:** The contractor understands and agrees that by submitting the tender he is deemed to have visited the site and carefully examined the nature and location of work, the nature and quality of the materials to be encountered and of the equipment and facilities needed preliminary to and during the execution of work the general and local conditions, the labour conditions prevailing and, that the rates quoted by him in the tender will be adequate to complete the

- work according to the contract conditions and that he has taken into all account all conditions and difficulties that may be encountered during the execution of the work etc.
- IV. **Commencement of work:** The contractor shall commence the work on the date/dates mentioned in the work order issued to him and shall proceed with the same with due expedition and without delay.(delay due to any reason , no right for compensation but only extension of time)
- V. **Compliance to Engineer's Instruction:** The contractor shall be bound by and has to carry out the work as per the orders and /or direction if any issued by the EIC from time to time regarding the execution of the work under the contract.
- VI. **Alterations to be authorised:** No alterations in or additions to or omission or abandonment of any part of the work shall be deemed authorised unless the same is in writing and duly signed by the EIC. The contractor shall be responsible to obtain such authorization in each and every case.
- VII. **Taxes and Duties:** The contractor shall be responsible for the payment of all taxes and duties applicable for the work under the contract. Any variation in taxes and duties during the currency of the contract shall be borne by the contractor.
- VIII. **General Obligation:**
- a) The contractor shall subject to the provisions of the contract execute with due care and diligence within the time for completion and provide all work force including the supervision thereof.
 - b) The Contractor shall deploy appropriately qualified and experienced persons according to the requirements of work, enforce strict discipline and order among their employees, and observe safety and security strictly as per the instructions of the company while operating/working at the site.
 - c) The contractor shall also comply with all applicable laws in the execution and performance of the work under the contract.
 - d) The contractor shall keep a competent and fully authorised representative available to the company and to supervise the work under the contract. Such representative shall be authorised to represent the contractor and all directions given to or received from the representative shall have the same effect as if given to or received from the contractor.
- IX **Materials:** Unless otherwise specified or agreed to all materials, tools, plants, equipments etc. required for execution of the work shall be arranged/procured by the contractor.

In case company agrees to provide any materials, plants, tools equipments etc. from its stores or otherwise the contractor shall make his own arrangements for collection and transportation of such items from stores to site or to any other place at his cost/expense.

The contractor shall also make his own arrangements for safe handling and proper storage of the items supplied by the company at his own risks and costs; loss or damage to the materials issued by company to the contractor shall be recovered from contractor's bills or other amounts due to him.

The company for any delay caused in the issue of materials from the company's stores will entertain no compensation of any kind.

The contractor shall be responsible for accounting of the items supplied by the company. Balance materials including empty barrels/ gunny bags etc. if any, shall be returned to the company stores and proper receipt to that effect shall be obtained by the contractor and the same shall be attached to the bills claiming payment for the work.

- X **Materials brought by the contractor:** All materials brought in by the contractor shall be in good condition and shall be presented for inspection to the EIC and if rejected for any reason by the EIC the contractor shall replace such materials immediately at his cost. For all material tools, equipments brought within the company's premises, the contractor shall sign a declaration form and produce the same before security section, a copy of the said declaration shall be furnished to the EIC. Materials, tools and equipments brought to the company's premises shall not be removed without the written consent of the EIC or any other officer authorised in that behalf by the company.

The company shall not be responsible for protection against loss/damage of contractor's materials, equipments, tools etc. brought inside the company premises. The contractor shall make his own arrangements for the safe custody of all items brought by him.

- X1 **Water and Power:** The company agrees to supply part or whole of the quantity of water & Power required for the execution of the work at or near the site on chargeable basis. The contractor however shall not be entitled to any compensation for delay caused by interruptions or failure of Water/Power supply.

- X11 **Workmanship:** All the work covered under the contract shall be done in accordance with the specifications and to the entire satisfaction of the EIC who shall determine the quality acceptability and fitness of the work. The decision of the EIC in this regard shall be final and binding on the contractor.
- X111 **Objection to Contractor's Employees:** The EIC shall be at liberty to object to and require the contractor to remove forthwith from the work any person employed by the contractor in or about the execution of the work, who in the opinion of the EIC misconduct himself or is incompetent or negligent in the proper performance of his duties or whose employment upon the works without the written permission of the EIC. Any person so removed shall be replaced as soon as possible by a competent substitute approved by the EIC at no additional cost to the company.
- X1V **Entry permit to site:** The contractor shall be in possession of necessary entry permits required by company's regulations before he allows or permits any of his employees enter the company's properties. The contractor for this purpose shall make necessary arrangement well in time.
These permits must be kept at the job site at all times and the contractor is to ensure that his personnel if any shall not enter site without a valid permit.
- XV **Opportunities for other contractor:** The contractor shall in accordance with the requirements of the company afford reasonable opportunities to any other contractor/their men and the workmen of the company for carrying out on or near the side of any work not included in the contract or contract which the company may enter into in connection with or ancillary to the work awarded to the contractor
- XV1 **Facilities for Inspection:** The contractor shall afford the EIC and /or his authorised representative every facility for entering for the purpose of inspection and for this purpose shall provide if required labour, materials, plants, ladders, pumps, appliances and things of every kind. The EIC/or his representative shall at all times have full access to every part of the work and to all places at which materials for the works are stored or being prepared.
- XV11 **Measurement:** All the works done satisfactorily and accepted shall be jointly measured by the EIC, and the contractor and/or his authorised representative. Such measurements shall be recorded by the EIC and the contractor or his authorised representative shall sign the measurement book in token of acceptance of the measurements taken.
- XV111 **Local and other authorities notices and fees:** Contractor shall comply with and give notices required by any Act or by any regulations or bye-

laws of any local or other public authorities who have any jurisdiction with regard to the contract work and shall pay and indemnify the company against any fees or charges legally demandable under such Act, Regulation Bye-law in respect of the work..

- XIX **“EMD and Security deposit”**: Earnest money deposited by the contractor with his tender will be retained by the company as part of security deposit and shall be released along with the final bill. The contractor shall permit the company at the time of making payment to him for work done under contract to deduct 10% of the value as security deposit. The 50% of accumulated security deposit will be released along with final bills and balance on successful expiry of the maintenance period specified in the tender. No interest will be payable on the Security Deposit. However when the security deposit reaches a limit of Rs. 1 lakh (Rupees One Lakh) the contractor if he so desires may convert it into a Bank Guarantee valid till the expiry of the guarantee period. The company shall have right and power to deduct and appropriate from the security deposit any amount due and payable by the contractor to the company under the contract. The amount by which the security deposit is reduced by such appropriation shall be made good by the contractor forthwith.
- XX **Employment Liability**: The contractor shall be solely and exclusively responsible for engaging adequate number of skilled, semi-skilled and unskilled labourers for the execution and timely completion of works and also to pay their wages and other benefits as per applicable labour laws, binding settlements and to comply with the provisions of the said laws. The contractor understands and recognizes that the company has absolutely no liability whatsoever concerning the employees engaged by the contractor including payment of their wages and other benefits as per applicable labour laws.
- XXI **Compliance to Rules for Employment of Labour**: The contractor shall conform to all laws, by-laws rules and regulations for the time being in force pertaining to the employment of persons in the execution of the work under the contract and shall take all necessary precautions to ensure and preserve the health and safety of all persons employed by him in the execution of work.
- XXII **Labour Laws**: In respect of all labourers directly or indirectly employed in the works the contractor shall comply with all legislation and rules, regulations, notifications, directions of the state/central government or local authority framed from time to time governing in particular payment of wages compensation, welfare safety etc. All laws notifications, directions and other statutory obligations with regard to

minimum wages, welfare and safety measures, maintenance of registers, hours of work on national and festival holidays will be deemed to be part of the contract. The contractor will be fully responsible and liable to pay the wages and other benefits to the employees employed by him in the execution of the work and also to settle all disputes relating to payment of wages and other amenities and service conditions of the workers employed by him in the work.

In case the contractor fails to make the payment of wages and other benefits due and payable to his worker under any applicable labour laws or memorandum of settlement and the company is forced to pay the same then the company is entitled to recover from the contractor and/or otherwise in accordance with law.

XXIII Contractors Liability: It is the responsibility of the contractor to meet all claims for compensation under the Workmen Compensation Act or under any other law in respect of accidents or injury suffered by workmen, including death, engaged by the contractor for carrying out the work. The contractor agrees to indemnify and keep the company indemnified fully in respect of all claims under the Workmen's Compensation Act and under other laws in respect of the aforesaid claims.

XXIV "Maintenance of work": The contractor shall at all times during the progress and continuance of work and for the period of maintenance specified, after that the date of certification of completion by EIC be responsible for an effectual maintain and uphold in sound and perfect condition all and every part of the work and shall make good the defects time to time, at the risk and cost of the contractor.

XXV Assignment: The contractor shall not assign or sublet the contract or any part thereof or allow any person to become interested therein any manner whatsoever without the written permission of the company.

XXVI Document Mutually Explanatory: The several documents forming part of the contract are to be taken as mutually explanatory of one another and in case of ambiguities or discrepancies the same shall be explained and adjusted by the EIC nominated by the company who has to there upon issue to the contractor instructions directing in what manner the work is to be carried out.

XXVII Payments: The payment to the contractor for the performance of the works and or services under the contract will be made by the company as per the terms agreed upon in that behalf. All payments made during the contract shall be ON ACCOUNT payment only.

The company shall make progressive payment by a crossed "A/c PAYEE" cheque as and when the payment is due as per the agreed terms.

On account payments to the contractor shall be without prejudice to the final making up of the accounts and shall in no respect be considered or used as evidence of any facts, stated therein or to be inferred from such accounts nor of any particular work having been executed nor of the manner of its execution being satisfactory.

The company is entitled to deduct any tax duties and levies that be applicable as per statutory regulations.

XXVIII Final payment: On the Engineer's certificate of completion in respect of the works all adjustments shall be made and the balance of amount based on the Engineer's representatives certified measurements of the total quantity of work executed by the contractor up to the date of completion and on the accepted schedule of rates and for extra works one rate determined under clause 3 of the special condition of contract shall be paid to the contractor subject to always any deductions which may be made under these presents and further subject the contractor having delivered to the Engineer either a full account in detail of all claims he may have on the Company in respect of the work or having delivered a No-claim certificate and to the Engineer having after the receipt of such account given a certificate in writing that such claims are correct that the whole of the works to be done under the provisions of the contract have been completed that they have been inspected by him since their completion and found to be in good and substantial order that all properties of works and things removed, disturbed or injured to consequences of the work; have been properly replaced and made good and all expenses and demands incurred by or made upon the company for or in respect of damaged or loss by from or in consequence of the work have been satisfied agreeably and in conformity with the contract.

XXIX Liquidated Damages: If the contractor fails to execute and complete the work and/or deliver any or all of the services within the period/specified in contract the company shall without prejudice to its other remedies under the contract or in law deduct from the contract price as liquidated damages a sum equivalent to 1% of the contract value of the work or portion of the work the contractor is in default for each week or part thereof for the delay until actual completion or performance subject to a maximum of 10% of the contract value.

XXX Determination of Contract:

i. Right of the company

The company is entitled to determine and terminate the contract at any time should in the company's opinion the cessation of work become necessary owing to paucity of funds or from any other cause whatsoever in which case the value of approved material at site and of work done to date by the contractor will be paid for in full at the rate specified in the contract. Notice in writing from the owner of such determination and the reason thereof shall be conclusive evidence thereof and binding on the contractor.

The company's decision on the necessary and propriety or such expenditure shall be final and conclusive.

The contractor shall however has no claim for any payment whatsoever on account of profit and advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the determination of the contract.

ii. Owing to default of contractor:

a) If the contractor should become bankrupt or insolvent or being a company or corporation go into liquidation other than voluntary liquidation for the purpose of amalgamation or reconstruction or

b) Make arrangement with or assignment in favour of his creditors or agree to carry out the contract under a committee or inspection of its creditors or

c) Have an execution levied on his goods or property on the works or

d) Assign the contract or any part thereof otherwise than as provided in these conditions or

e) Abandon the contract or

f) Persistently disregard the instructions of the EIC or contravene any provision of the contract or

g) Fail to adhere to the agreed time schedule of work by a margin of 10% of the stipulated period etc.

Then and in any of the aforesaid cases the company may serve the contractor with a notice to that effect and if the contractor does not within 7 days after receipt of the said notice cures/ rectifies the default in so far as it is capable of being cured/rectified and carry on the work or comply with such directions as aforesaid to the entire satisfaction of the company. The company shall be entitled after giving 48 hours notice in writing to rescind the contract as a whole or in part or parts (as may be specified in the notice) and carry out the whole or part of the work from

which the contract has been removed by the company or get it completed by another contractor at the risk and cost of the contractor. Further the company may also forfeit the whole or part of the security deposit as it may consider fit.

XXXI. Delays and extension of time: If the contractor delayed at any time in the progress of the works by any act or neglect of the employees of the Company or by any other contractor employed by the Company or by strike, lockouts, fire, unusual delay in transportation, unavoidable causalities or any cause beyond the contractor's control or by delays authorized by the Engineer or by any cause which the Engineer shall decide to justify the delay then the time of completion of the works shall be extended for such reasonable time as the Engineer may decide,

XXXII Clearance of site on completion: On the completion of the works the contractor shall clear away and remove from the site all constructional plant, surplus materials, rubbish and temporary works of every kind and leave the whole of the site and works clean to the satisfaction of the EIC. No final payment in settlement of the accounts for the works shall be made or held to be due to the contractor till in addition to any other condition necessary for such final payment, site clearance shall have been affected by him and such clearance may be made by the Engineer at the expense of the contractor. In the event of his failure to comply with this provision within 7 days after receiving notice to that effect should it become necessary for the Engineer to have the site cleared at the expense of the contractor, the Company shall not be held liable for any loss or damage to such of the contractor's property as may be on the site and due to such removal there from, which removal may be effected by means of public sale of such materials and property or in such a way as deemed fit and convenient to the EIC.

XXXIII. All disputed differences arising under out of or in connection with the contract shall be subject to the jurisdiction of the courts at Kottayam.

XXXIV. For the works executed every month, Bill shall be submitted by the contractor to Engineer-In-Charge along with certified measurement before 10th of next month. Payment shall be made as stipulated in the tender condition under clause No: XXVII of General Conditions of contract.

Sr.Manager (EMCC)

Tenderer

HINDUSTAN NEWSPRINT LIMITED

DETAILS OF EXPERIENCE

(TENDERER HAD TO FILL IN THE UNDER NOTED COLUMNS)

Sl. No	Full particulars of work carried out by tenderer	Amount of work- Rs Financial year-wise	Completion time as stated in tender	Actual completion date	Name and address of authorities /organisation for whom work was carried out

Signature of Tenderer

DETAILS OF RELATIVES WORKING IN HINDUSTAN PAPER
CORPORATION/HINDUSTAN NEWSPRINT LTD.

Sl. No	Name & Badge No of the employee	Designation	Department	Name of relation

Appendix III

List of Relations

1	Father	13	Wife
2	Mother(including step-mother)	14	Son's daughter's husband
3	Son(including step-son)	15	Daughter's husband
4	Son's wife	16	Daughter's son
5	Daughter(including step-daughter)	17	Daughter's Son's wife
6	Father's Father	18	Daughter's Daughter
7	Father's mother	19	Daughter's husband
8	Mother's mother	20	Brother(including step brother)
9	Mother's Father	21	Brother's wife
10	Son's wife	22	Sister(including step-sister)
11	Son's Daughter	23	Sister's husband
12	Husband	24	Son's son

While Appendix – III mentions son's wife as a relative, it does not mention the reverse relationship 'husband's father as relative. If A is related to B as B's son's wife, B who is A's husband's father is not related to A in the manner indicated in appendix III

OHSAS REQUIREMENT

Occupational Health and Safety requirements the contractor must comply for the work.

- Contractor must provide Helmet, Safety Shoes, Ear plug, Gloves, Safety belts & other PPEs required for the work as directed by the OIC for their workmen and supervisors.
- Hazard, Risk and related control measures for the work available with the OIC of the plant must be familiarized and control measures must be practiced as directed by the OIC. This is required as per the OHSAS 18001 : 2007 Standard.

Tenderer :

Sr.Manager(EMCC)

Hindustan Newsprint Limited
(A Govt. of India Enterprises)

Special Conditions of contract

1.General These special conditions are to be read in conjunction with the General Conditions of the contract Where at variance the provisions of these special conditions shall take precedence over the aforesaid General Conditions of Contract.

2.Maintenance : Maintenance period of contract shall be six months from the date of completion of works.

3. The EIC shall have powers to make any alterations in, omissions from addition to or substitutions for, original specifications, drawings and designs instruction that may appear to him to be necessary during the progress of the work, and the contractor shall carry out the work in accordance with any instructions which may be given to him in writing signed by the Engineer and such-alterations, omissions, additions or substitutions shall not invalidate the contract and any altered, additional or substituted work which the contractor may be directed to do in, the manner above specified as part of the work shall be carried out by the contractor on the same conditions in all respect on which he agreed to do the main work. The time of completion of the work shall be extended in the proportion that the altered additional or substituted work bears to the original contract work and the certificate of EIC shall be conclusive as to such proportion. The rates for such additional, altered or substituted work under this clause shall be worked out in accordance with the following provision in their respective order.

- a) If the rates for the additional or substituted work are specified in the contract for the work the contract is bound to carry out the additional, altered or substituted works at the same rates as are specified in the contract for the work.
- b) If the rates for the additional, altered or substituted work are not specifically provided in the contract for the work, the rates will be derived from the rates for a similar class of work as specified in the contract for the work.
- c) If the altered additional or substituted work includes any work for which no rate is specified in the contract for the work and cannot be derived from the similar class of work in the contract, then such work shall be carried out at

the rates entered in the standard data book and schedule of rates of the Kerala PWD ... schedule minus/plus percentage, which the total tendered amount bears to the estimated cost of the entire work put to tender.

- d) If the rates for the altered, additional or substituted work cannot be determined in the manner specified and clause 'a' to 'c' above then the rates for such works shall be worked out on the basis of the schedule of rates specified above minus/plus provided always that if the rate for a particular part or parts of the item is not in the schedule of rate, the rate for such parts or part will be determined by the EIC in consultation with the Finance Division on the basis of the prevailing market rates, when the work was done. No tender excess/deduction is admissible in such cases. All disputes regarding settlement of rates for such items will be referred to the General Manager, whose decision shall be final, conclusive and binding. But under no circumstances, the contractor shall suspend the work on the plea of non-settlement of rates items falling under this clause.
4. Any error in description, quantity or rate in schedule or quantities or any omission there from shall not vitiate the contractor release the contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.
5. As soon as possible, after the contract is concluded, Engineer-In-charge and the contractor shall agree upon a time and progress chart. The chart shall be prepared in direct relation to the time stated in the contract documents for completion of items of the works. It shall indicate the forecast of the dates of commencement and completion of various trades or sections of work and may be amended as necessary by agreement between the Engineer-in-charge and the contractor within the limitation of the time imposed in the contract documents and further to ensure good progress during the execution of the work, the contractor shall in all cases in which the time allowed for any work exceeds one month(save for special jobs) $1/8^{\text{th}}$ of the whole of the work, in terms of contract sum before $1/4^{\text{th}}$ of the whole time allowed in the contract has elapsed; $3/8^{\text{th}}$ of the work in terms of contract sum before one half of such time has elapsed and $3/4^{\text{th}}$ before $3/4^{\text{th}}$ of such time has elapsed.

6. RECORDS & MEASUREMENTS

The Contractor shall, without extra charge, provide assistance with every appliance, labour and other things necessary for measurements.

CONDITIONS OF ISSUE OF MATERIAL

1. Materials shall be issued to the Contractor at the place of delivery and at the rates as mentioned in Schedule the materials shall be issued between the working hours.
2. (i) The Contractor shall not have the option to refuse to take the delivery of any article stated above and offered to him. No claim on this account shall be entertained.
(ii) The material will be issued in the form and shape they are available in the stores and the contractor's quoted rates will cover all labour for using these materials.
3. The company shall not be responsible for any loss due to non supply or late supply of any of the materials mentioned above.
4. All incidental charges for cartage, storage and safe custody of materials shall be borne by the contractor.
5. The contractor shall construct suitable godown at his cost at the site of work for storing the materials safe against damage of sum dampness, fire, theft etc. He shall also employ necessary watch and ward establishment for the purpose to the satisfaction of the Engineer-in-charge.
6. i. The contractor should see that only the required quantities of material are got issued and the surplus quantities of materials if in good condition can be taken back by the EIC if required credit for such materials shall given at the prevailing market rate, not exceeding the amount charged from him. The contractor shall also not be entitled to cartage and incidental charges for returning the surplus materials from and to the stores where from these were issued.
ii. The theoretical calculation for issue of materials of different items of work will be done as per Kerala P.W.D practice.
7. i. Cement bags shall be stored in separate godown pucca floor and weather proof roofs and walls Each godown shall be provided, with a single door with two locks. The keys of one lock shall remain with overseer/Junior Engineer-in-charge iof the work and that of the other lock with the authorized agent of the contractor at the site of work so that the cement is removed from the godown accordingly to the daily requirement with the knowledge of both the parties.
ii. The cement bags shall be stocked on a dry platform made of wooden planks on a proper floor of brick masonry, concrete of dry bricks in two layers laid on well consolidated earth at a level at least one foot above the ground level., the bags should be placed in

- a manner as specified in concrete worker's guide No. 1 issued by the Concrete Association of India
- iii. The day to day receipts and issue accounts of cement in each godown shall be maintained separately by the overseer/JE in-charge and signed daily by the contractor/his authorised agent.
 8. M.S. bars shall be issued in lengths, weights as available in the stores. No claim on this account shall be entertained.
 9.
 - i. In case of steel reinforcement steel used in the works as per design or as authorized by the Engineer-in-charge including authorized lappages shall be measured.
 - ii. The theoretical quantity of steel required for the work will be the measured quantity of steel as described above plus 55 wastage due to cutting into pieces.
 10. After the completion of the work the consumption of materials would be checked on the basis of the theoretical calculations and the difference of theoretical consumption and total net issued if not returned by the provision of the relevant conditions regarding return of materials governing the contract. In the event of being discovered that the quantity of materials used is less than the quantity ascertained as here in before provided (allowing variations on the minor side as stipulated above) the cost of the quantity of materials not so used shall be recovered from the contractor on the basis of stipulated issued rate and cartage to Site.
 11. The cost of the above materials, issued to the contractor shall be recovered from the contractor's bill regularly.
 12. If some materials, other than those mentioned above and required for the work are available with the department, these may be issued to the contractor at the book rate plus 20% or market rate whichever is higher.
 13. Materials issued free of cost to the project, if damaged by the contractor after taking delivery from the stores, will be charged at the book rate plus 20% or market rate whichever is, higher.
 14. Issue rate of cement is inclusive of cost of bags.
 15. The balance quantity of reinforcement bars and structural steel unusable and scrap have to be returned to stores separately by measurement and kept in position as per direction of Engineer-in-Charge. The recovery for the reinforcement bars and structural steel will be effected at the issue rate specified for the quality actually used plus 5% of such quantity maximum permissible s wastage. For the quantity not returned to stores and for the scrap excess over the allowable 5% even through returned to stores recovery rate will be double the normal rate. The cost of materials

returned to stores as scrap upto 5% of the actual usage will be reimbursed to the contractor at the prevailing rate of the scrap at the company.

7. Additional Special Conditions of Contract

Notwithstanding anything contained to the contrary in any or all the clause of this contract, where any material for the execution of the contract are procured with the assistance of the Company either by issue from Company stocks or purchase made under orders or permits or licenses supplied by the Company, the contractor shall hold the said materials economically and solely for the purpose of the contract and not dispose of them without the permission of the company, and return, if required, by the Engineer-in-charge all surplus or unserviceable materials that may be left with him after the completion of the contract or at its termination for any reason whatsoever on being paid or credited such price as the Engineer-in-charge shall determine having due regard to the condition of the materials. The price allowed to the contractor, however, shall not exceed the amount charged to the contractor excluding the storage charge if any. The decision of the Engineer-in-charge shall be final and conclusive. In the event of breach of the aforesaid condition the contractor shall in addition to throwing himself open to action for contravention of the terms of the licenses or permit and or breach of trust, be liable to the Company for all moneys, advantages or profits resulting or which in the usual course would have resulted to the contractor by reason of such breach.

8. If any Urgent Work

(In respect whereof the decision of the Engineer-in-charge shall be final and binding) becomes necessary and the contractor is unable or not willing at once to carry it out, the Engineer-in-charge may by his own or by other work people, carry it out as he may consider, necessary. If the Urgent work shall be such as the contractor is liable under the contract to carry out at his expense, all expenses incurred on it by the Company/Corporation shall be recoverable from the contractor and be adjusted or set off against any sum, payable to him.

Sr.Manager (EMCC)

Tenderer

PART II

HINDUSTAN NEWSPRINT LIMITED

SCHEDULE OF WORK (PART D)

REFERENCE: UPKEEP OF TOWNSHIP & COLONY
HNL/EMCC/10/1858/T NO.1458

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
1	SG930001	75	NOS (.....))

MAINTAINING THE OVER HEAD TANKS IN ALL RESIDENTIAL AND NON RESIDENTIAL BUILDINGS, FREE FROM DUST, DEBRIS, ALGAE ETC, INCLUDING REMOVAL AND RE-FIXING OF RCC SLABS, WITHOUT ANY DAMAGES TO THE SLABS AND FITTINGS. FREQUENCY : AS AND WHEN REQUIRED.

2	SG930002	18	NOS (.....))
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MAINTAINING THE OVER HEAD TANK Nos.1 , 2, 3 & 4 FREE FROM DUST, DEBRIS, ALGAE, WITHOUT ANY DAMAGE TO ANY FITTINGS. FREQUENCY: ONCE IN THREE MONTHS, UNLESS OTHERWISE SPECIFIED.

3	SG930003	10000	SQM (..... (.....))
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REMOVAL OF DEBRIS, WEEDS, VEGETATION, MUD ETC FROM THE BUILDING ROOF TOPS AND SUNSHADES, AS DETAILED BELOW. RCC SLANTING ROOF, TILED ROOF AND FLAT ROOF, INCLUDING SUNSHADES AT ALL ELEVATIONS OF NON-RESIDENTIAL BUILDING, INCLUDING ADMINISTRATIVE BUILDING, RIVER WATER PUMP HOUSE, CHEMICAL HOUSE ETC. THE WORK INCLUDES CLEARING OF BLOCKAGES IN DRAIN PIPES, DISPOSAL OF DEBRIS AWAY FROM THE YARD AND CLEARING OF SUNSHADES OF FLAT ROOFED RESIDENTIAL BUILDINGS, AS DIRECTED BY THE EIC. FREQUENCY: AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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4	SG930004	140	NOS (..... (.....)
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REMOVAL OF DEBRIS, WEEDS ,VEGETATION, MUD ETC FROM THE BUILDING ROOF TOPS AND SUNSHADES, AS DETAILED BELOW. H-TYPE BLOCKS INCLUDING SUNSHADES.THE WORK INCLUDES CLEARING OF BLOCKAGES OF DRAIN PIPES AND DISPOSAL OF DEBRIS AWAY FROM THE YARD. FREQUENCY:AS AND WHEN REQUIRED.

5	SG930005	900	NOS (.....)
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REMOVAL OF DEBRIS, WEEDS ,VEGETATION, MUD ETC FROM THE BUILDING ROOF TOPS AND SUNSHADES, AS DETAILED BELOW. 'A' TYPE BLOCKS (SLANT ROOF TYPE) INCLUDING SUNSHADES. THE WORK INCLUDES CLEARING OF BLOCKAGE OF DRAIN PIPES AND DISPOSAL OF DEBRIS AWAY FROM THE YARD. FREQUENCY: AS AND WHEN REQUIRED.

6	SG930006	354	NOS (..... (.....)
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REMOVAL OF DEBRIS, WEEDS ,VEGETATION,MUD ETC FROM THE BUILDING ROOF TOPS AND SUNSHADES, AS DETAILED BELOW. 'B' TYPE BLOCKS (SLANTING ROOF TYPE) INCLUDING SUNSHADES. THE WORK INCLUDES CLEARING OF BLOCKAGES OF DRAIN PIPES AND DISPOSAL OF DEBRIS AWAY FROM THE YARD. FREQUENCY: AS AND WHEN REQUIRED.

7	SG930007	220	NOS (..... (.....)
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REMOVAL OF DEBRIS WEEDS,VEGETATION,MUD ETC FROM THE BUILDING ROOF TOPS AND SUNSHADES, AS DETAILED BELOW. 'C' TYPE BLOCKS (SLANTING ROOF TYPE) INCLUDING SUNSHADES. THE WORK INCLUDES CLEARING OF BLOCKAGES OF DRAIN PIPES AND DISPOSAL OF DEBRIS AWAY FROM THE YARD. FREQUENCY: AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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8	SG930008	144	NOS (..... (.....)
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REMOVAL OF DEBRIS, WEEDS, VEGETATION, MUD ETC FROM THE BUILDING ROOF TOPS AND SUNSHADES, AS DETAILED BELOW. 'D' TYPE QUARTERS, INCLUDING SUNSHADES. THE WORK INCLUDES CLEARING OF BLOCKAGES OF DRAIN PIPES AND DISPOSAL OF DEBRIS AWAY FROM THE YARD. FREQUENCY: AS AND WHEN REQUIRED.

9	SG930009	435	SQM (..... (.....)
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REMOVAL OF DEBRIS, WEEDS, VEGETATION, MUD ETC FROM THE BUILDING ROOF TOPS AND SUNSHADES, AS DETAILED BELOW. AC SHEET ROOFED BUILDINGS. FREQUENCY: AS AND WHEN REQUIRED.

10	SG930010B	71700	M (..... (.....)
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UP KEEP OF COLONY AND TOWNSHIP AREAS INCLUDING MAINTENANCE OF ROADS BY REMOVAL OF DEBRIS, FALLEN LEAVES, WEEDS, VEGETATION ETC. WORK INCLUDES TRIMMING OF EXCESS VEGETATION, CLEARING OF ANY WILD GROWTH AND REMOVAL OF WASTES AND DEBRIS FROM ROADS AND SIDES AND DEPOSITING IN GARBAGE BINS, AS DETAILED BELOW. ROADS IN TOWNSHIP, FROM MAIN ROAD UPTO HOSPITAL, INCLUDING MAINTENANCE OF THE SIDES OF ROAD AND SURROUNDINGS OF SHOPPING COMPLEX BUILDINGS AND MARKET AREA. INCLUDING OPEN SPACE BETWEEN SHOPPING COMPLEX AND ROAD APPROXIMATE 5 TO 20 METER SIDE WIDTH. FREQUENCY: AS AND WHEN REQUIRED.

11	SG930011	322000	SQM (..... (.....)
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UP KEEP OF COLONY AND TOWNSHIP AREAS INCLUDING MAINTENANCE OF ROADS BY REMOVAL OF DEBRIS, FALLEN LEAVES, WEEDS, VEGETATION ETC. WORK INCLUDES TRIMMING OF EXCESS VEGETATION, CLEARING OF ANY WILD GROWTH AND REMOVAL OF WASTES AND DEBRIS FROM ROADS AND SIDES AND DEPOSITING IN GARBAGE BINS AS DETAILED BELOW. YARDS OF ADMINISTRATIVE BUILDINGS KNERC, JUNIOR HOSTEL, OR THE YARDS OF ANY OTHER BUILDING, AS SPECIFIED BY THE EIC. FREQUENCY: AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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12	SG930012	220000	M (..... (.....)
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UP KEEP OF COLONY AND TOWNSHIP AREAS INCLUDING MAINTENANCE OF ROADS BY REMOVAL OF DEBRIS, FALLEN LEAVES, WEEDS, VEGETATION ETC. WORK INCLUDES TRIMMING OF EXCESS VEGETATION, CLEARING OF ANY WILD GROWTH AND REMOVAL OF WASTES AND DEBRIS FROM ROADS AND SIDES AND DEPOSITING IN GARBAGE BINS, AS DETAILED BELOW. APPROACH ROAD TO GUEST HOUSE FROM PUMP HOUSE ROAD, FROM GUEST HOUSE TO HNL GROUND JUNCTION, HNL GROUND JUNCTION TO SR. HOSTEL, ROAD BETWEEN D9 AND PUMP HOUSE ROAD, MAIN ROAD IN FRONT OF Admn. Bldg. AND ANY OTHER ROAD AS SPECIFIED BY THE EIC. FREQUENCY: AS AND WHEN REQUIRED.

13	SG930013	9000	M (..... (.....)
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UP KEEP OF COLONY AND TOWNSHIP AREAS INCLUDING MAINTENANCE OF ROADS BY REMOVAL OF DEBRIS, FALLEN LEAVES, WEEDS, VEGETATION ETC. WORK INCLUDES TRIMMING OF EXCESS VEGETATION, CLEARING OF ANY WILD GROWTH AND REMOVAL OF WASTES AND DEBRIS FROM ROADS AND SIDES AND DIPOSITING IN GARBAGE BINS, AS DETATILED BELOW. MAINTAINING THE SHOULDERS AND DRAINS OF ALL COLONY ROADS : THE SHOULDERS OF ALL ROADS UP TO THE DRAINS / CUTTINGS , SLOPES OF EMBANKMENTS , AS THE CASE MAY BE, ARE TO BE PERFECTLY MAINTAINED BY TRIMMING OF EXCESS VEGETATION AND CLEARING OF ANY WILD GROWTH, INCLUDING PERIODIC POT HOLE FILLING. THE DRAINS ARE TO BE KEPT CLEARED OF ALL WASTE AND DEBRIS ENSURING FREE FLOW OF WATER. THE WASTES AND DEBRIS COLLECTED , AS ABOVE, ARE TO BE SHIFTED TO AN AREA NOT LESS THAN 10 Mtrs FROM THE SHOULDERS OF THE ROADS , AS SPECIFIED BY THE EIC. THE WORK COVERS ALL ROADS IN A, B & NEW C TYPE QUARTERS, SCHOOL STAFF QUARTERS, CISF & POLICE QUARTERS AND IN TEMPORARY COLONY. FREQUENCY: AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
14	SG930014	27000	SQM (..... (.....) (.....)

UP KEEP OF COLONY AND TOWNSHIP AREAS INCLUDING MAINTAINANCE OF ROADS BY REMOVAL OF DEBRIS, FALLEN LEAVES, WEEDS, VEGETATION ETC. WORK INCLUDES TRIMMING OF EXCESS VEGETATION, CLEARING OF ANY WILD GROWTH AND REMOVAL OF WASTES AND DEBRIS FROM ROADS & SIDES AND DEPOSITING IN GARBAGE BINS, AS DETAILED BELOW. MAINTAINING THE SLOPES OF EMBANKMENTS AND CUTTING FACES, BY THE SIDES OF ALL COLONY ROADS AND MAIN ROADS, BY TRIMMING OF EXCESS VEGETATION AND CLEARING OF ANY WILD GROWTH. THE DEBRIS ARE TO BE SHIFTED TO AN AREA NOT LESS THAN 10 Mtrs FROM THE SHOULDER OF THE ROAD, AS SPECIFIED BY THE EIC. FREQUENCY: AS AND WHEN REQUIRED.

15	SG930015	6000	M (..... (.....) (.....)
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UP KEEP OF COLONY AND TOWNSHIP AREAS INCLUDING MAINTAINANCE OF ROADS BY REMOVAL OF DEBRIS, FALLEN LEAVES, WEEDS, VEGETATION ETC. WORK INCLUDES TRIMMING OF EXCESS VEGETATION, CLEARING OF ANY WILD GROWTH AND REMOVAL OF WASTES AND DEBRIS FROM ROADS AND SIDES AND DEPOSITING IN GARBAGE BINS, AS DETAILED BELOW. MAINTAINING THE SHOULDERS AND DRAINS OF ALL MAIN ROADS, BY TRIMMING OF EXCESS VEGETATION AND CLEARING OF ANY WILD GROWTH INCLUDING PERIODIC POT HOLE FILLING. THE AREA ON BOTH SIDES OF THE ROAD UPTO THE SLOPES OF EMBANKMENTS/ CUTTINGS ARE TO BE MAINTAINED. THE DRIANS SHALL BE KEPT CLEARED OF ALL WASTES AND DEBRIS TO ENSURE FREE FLOW OF WATER. THE DEBRIS IS TO BE SHIFT TO AN AREA NOT LESS THAN 10 Mtrs FROM THE SHOULDERS OF THE ROAD. REQUENCY: ONCE IN 4 MONTHS, UNLESS OTHERWISE SPECIFIED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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16	SG930016	400000	SQM (..... (.....)
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JUNGLE CUTTING AND VARIOUS AREAS OF TOWNSHIP AND COLONY THAT MAY BE REQUIRED FROM TIME TO TIME, AS DIRECTED BY THE EIC. THE WORK COVERS PUMP HOUSE, AREA ON THE EASTERN SIDE OF TEACHERS COLONY, NEW C TYPE, AREA ALONG THE BOUNDARY WALL FROM CANTEEN TO EASTERN GATE, AREA BEHIND I BLOCK IN TEMPORARY COLONY, AREA ON THE WESTERN SIDE OF HOSPITAL, YARD BEHIND TELEPHONE EXCHANGE, AREA BETWEEN UNION OFFICES AND MILL COMPOUND WALL, AROUND CO-OPERATIVE STORE AND ESI HOSPITAL, LPG GODOWN, AREA NEAR RAILWAYS CHECK POST, BETWEEN ESI LOCAL OFFICE AND PARK, AREA BETWEEN A-97 AND A-139, AREA ADJACENT TO A TYPE NEAR ESI, VALLEY IN BETWEEN A AND B TYPE QUARTERS, AREA AROUND JUNIOR HOSTEL AND KNERC, BEHIND MILMA BOOTH, ALL COLONY SUBSTATIONS, CLEAR WELL AREA, AREA BETWEEN SOUTHERN SIDE OF C-TYPE QUARTERS AND MAIN ROAD AND ANY OTHER AREA WITHIN HNL PREMISES, BUT OUTSIDE PLANT AREA . FREQUENCY: AS AND WHEN REQUIRED.

17	SG930018	370	TIM (..... (.....)
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MAINTAINING THE GUEST HOUSE ANNEX BY SWEEPING AND WET MOPPING OF FLOOR AND TIMELY REMOVAL OF COBWEBS. WORK COVERS THE FOLLOWING AREAS- ROOMS, VERANDHAS, TOILET BLOCKS, COMMUNES, WASH BASINS, KITCHEN AND WORK AREA. FREQUENCY: DAILY- THE DINING HALL AND KITCHEN SHOULD BE CLEANED TWICE A DAY.

18	SG930019	600	TIM (..... (.....)
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MAINTAINING THE D TYPE ANNEXES OF GUEST HOUSE BY SWEEPING AND WET MOPPING OF FLOOR AND TIMELY REMOVAL OF COBWEBS. WORK COVERS THE FOLLOWING AREAS- ROOMS, VERADHAS, TOILET BLOCKS, COMMUNES, WASH BASINS , KITCHEN AND WORK AREA. FREQUENCY: AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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19	SG930020	320	TIM (..... (.....)
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MAINTAINING SENIOR HOSTEL BY SWEEPING AND WET MOPING OF FLOOR AND TIMELY REMOVAL OF COBWEBS. WORK COVERS THE FOLLOWING AREAS-ROOMS, VERANDHAS, TOILET BLOCKS, COMMODES, WASH BASINS, KITCHEN AND WORK AREAS. FREQUENCY: ONCE IN A DAY.

20	SG930021	320	TIM (..... (.....)
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MAINTAINING THE JUNIOR HOSTEL BY SWEEPING AND WET MOPING OF FLOOR AND TIMELY REMOVAL OF COBWEBS. WORK COVERS THE FOLLOWING AREAS-ROOMS, VARANDHAS, TOILET BLOCKS, COMMODES, WASH BASINS, KITCHEN AND WORK AREAS. FREQUENCY: ONCE IN A DAY.

21	SG930022	625	TIM (..... (.....)
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MAINTAINING THE TOILETS, COMMODES, WASH BASINS AND URINALS OF Admn. Bldg. NEAT AND CLEAN BY USING CHEMICALS, DETERGENTS, NAPHTHALENE BALLS ETC. SUPPLIED BY THE COMPANY. FREQUENCY: TWICE IN A DAY.

22	SG930022A	320	TIM (..... (.....)
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MAINTAINING THE TOILET, COMMODES, WASH BASIN AND URINALS OF HNL HOSPITALS NEAT AND CLEAN BY USING CHEMICALS, DETERGENTS, NAPHTHALINE BALLS ETC. SUPPLIED BY THE COMPANY. TOILETS 11 NOS. AND BATH ROOMS 4 NOS. FREQUENCY - ONCE IN A DAY.

23	SG930023	310	TIM (..... (.....)
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MAINTAINING THE TOILETS, COMMODES, WASH BASINS AND URINALS OF HORTICULTURE OFFICE NEAT AND CLEAN BY USING CHEMICALS, DETERGENTS, NAPHTHALENE BALLS ETC. SUPPLIED BY THE COMPANY. FREQUENCY: DAILY.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
24	SG930025	310	TIM (..... (.....))
<p>MAINTAINING THE TOILETS, COMMODES, WASH BASINS AND URINALS OF CHEMICAL HOUSE NEAT AND CLEAN BY USING CHEMICALS, DETERGENTS, NAPHTHALENE BALLS ETC. SUPPLIED BY THE COMPANY. FREQUENCY: DAILY.</p>					
25	SG930027	210	TIM (..... (.....))
<p>MAINTAINING THE TOILETS, COMMODES, WASH BASINS AND URINALS OF KNERC NEAT AND CLEAN BY USING CHEMICALS, DETERGENTS, NAPHTHALENE BALLS ETC. SUPPLIED BY THE COMPANY. FREQUENCY: AS AND WHEN REQUIRED.</p>					
26	SG930028	310	TIM (..... (.....))
<p>MAINTAINING THE TOILETS, COMMODES, WASH BASINS AND URINALS OF PUBLIC TOILET IN TOWNSHIP NEAT AND CLEAN BY USING CHEMICALS, DETERGENTS, NAPHTHALENE BALLS ETC. SUPPLIED BY THE COMPANY. FREQUENCY: DAILY.</p>					
27	SG930029	8	cum (..... (.....))
<p>REMOVAL OF SLUSH AND DEBRIS FROM STORM WATER DRAINS, OUT SIDE PLANT AREA INCLUDING SHIFTING OF SLUSH AND STACKING AT NEAR BY AREA, FOR TAKING MEASUREMENT, AND DISPOSAL WITH IN A LEAD OF 150Mtrs, AS DIRECTED BY THE EIC.</p> <p>FREQUENCY: (THE GRATINGS PROVIDED IN THE DRAINS, CATCH PITS AND STORM WATER DRAINS SHOULD BE CLEARED OF BLOCKAGES AT FREQUENT INTERVELS ESPECIALLY DURING MANSOON.): AS AND WHEN REQUIRED.</p>					

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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28	SG930030A	240	MT (..... (.....)
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COLLECTION, TRASPORTATION AND DISPOSAL OF BOTH BIO-DEGRADABLE AND NON BOI-DEGRADABLE WASTE FROM GARBAGE BIN PLACED AT VARIOUS LOCATIONS, GREEN WASTE FOUND LYING IN THE BY-LANES,ROADS,PREMISES OF QUARTERS, TOWNSHIP AREAS, ADMINISTRATIVE BUILDING ETC. WEIGHMENT IS TO BE TAKEN AT COMPANY'S WEIGH BRIDGE. BOTH LADEN AND UN-LADEN WEIGHT IS TO BE TAKEN FOR EVERY LOAD.DISPOSAL SHOULD BE AS FOLLOWS; (a) BIO-DEGRADABLE WASTE AT ASH DUMP YARD OR OTHER AREAS EAR MARKED. (b) NON BIO-DEGRADABLE WASTE AT THE NEWLY DEVELOPED AREA AT AERATION LAGOON FINAL OUT FALL.

FREQUENCY: DAILY, UP-TO 20 MT PER MONTH.

29	SG930030B	90	MT (..... (.....)
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COLLECTION, TRASPORTATION AND DISPOSAL OF BOTH BIO-DEGRADABLE AND NON BIO-DEGRADABLE WASTE FROM GARBAGE BIN PLACED AT VARIOUS LOCATIONS, GREEN WASTE FOUND LYING IN THE BY-LANES,ROADS,PREMISES OF QUARTERS, TOWNSHIP AREAS, ADMINISTRATIVE BUILDING ETC. WEIGHMENT IS TO BE TAKEN AT COMPANY'S WEIGH BRIDGE. BOTH LADEN AND UN-LADEN WEIGHT IS TO BE TAKEN FOR EVERY LOAD.DISPOSAL SHOULD BE AS FOLLOWS; (a) BIO-DEGRADABLE WASTE AT ASH DUMP YARD OR OTHER AREAS EAR MARKED. (b) NON BIO-DEGRADABLE WASTE AT THE NEWLY DEVELOPED AREA AT AERATION LAGOON FINAL OUT FALL.

FREQUENCY: DAILY , UNLESS OTHERWISE SPECIFIED FOR EVERY ADDITIONAL MT OVER AND ABOVE 20 MT PER MONTH.

30	SG930031	500	SET (..... (.....)
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CLEARING THE BLOCKAGES OF SEWAGE LINES INCLUDING LOCATING AND REMOVAL ,COMPLETE AS DIRECTED BY THE EIC(ONE SET CONSISTS OF TWO MANHOLES AND THE SEWAGE PIPE LINES IN BETWEEN THE MANHOLES TOWARDS THE DIRECTION OF FLOW).THE WORK INCLUDES ALL EARTH WORK EXCAVATION, CUTTING OF PIPES,RE-FIXING WITH NEW PIPES OR COVERING WITH CONCRETE AND RE-FILLING THE TRENCHES,DISPOSAL OF SURPLUS EARTH AND OTHER BLOCKAGE MATERIALS AWAY FROM THE RESIDENTIAL AREAS ETC. ANY HOLES/PATCHES IN THE MASONRY PORTION BENEATH THE COVER SLAB SHOULD BE PLUGGED/REPAIRED AT THE TIME OF CLEARING THE BLOCKAGE.

FREQUENCY:AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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31	SG930032	150	SET (..... (.....))	
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CLEARING THE BLOCKS OF SEWAGE LINES CONSISTING OF DROP MANHOLE AND THE PIPE LINE TO THE NEXT MANHOLE/DROP MANHOLE, INCLUDING LOCATING AND REMOVAL AS DIRECTED BY THE EIC. (ONE SET CONSISTS OF ONE DROP MANHOLE AND THE SEWAGE PIPE LINES TO THE NEXT MANHOLE/DROP MANHOLE TOWARDS THE DIRECTION OF THE FLOW) OTHER DETAILS AND SPECIFICATIONS ARE SAME AS UNDER ABOVE ITEM. FREQUENCY: AS AND WHEN REQUIRED.

32	SG930033	3	NOS (..... (.....))	
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CLEARING THE SOAK PIT OF ALL SIZES AFTER REMOVING SAND, EARTH, BRICK ETC. AND REMOVING LOOSE JOINTED STONE WARE PIPE OF ANY SIZE AND FILLING THE SOCK PIT AFTER LAYING THE STONE WARE-PIPE WITH THE SAME MATERIAL AS DIRECTED BY THE EIC. FREQUENCY: AS AND WHEN REQUIRED.

33	SG930034	350	SET (..... (.....))	
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CLEARING THE BLOCKAGE OF SEWAGE LINES INCLUDING LOCATING AND REMOVING THE BLOCKAGE NEAR THE TOILETS AND AT SEPTIC TANKS, AS DIRECTED BY EIC. ONE SET CONSISTS OF ONE INLET/OUTLET MANHOLE OF SEPTIC TANK AND TWO CONNECTING PIPE LINES OF ANY DIAMETER FROM SEPTIC TANK TO INLET/OUTLET MANHOLES AND FROM CLOSET TO FIRST MANHOLE INCLUDING ALL EARTH WORK EXCAVATION, REFILLING THE TRENCHES ETC. FREQUENCY: AS AND WHEN REQUIRED.

34	SG930035	150	NOS (..... (.....))	
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CLEARING THE CHOCK/BLOCKAGE OF DRAIN PIPE FROM KITCHEN, BATH ROOMS, NAHANY TRAPS UP TO THE GULLY TRAP OR FROM GULLY TRAP TO THE NEXT MANHOLE REMOVING AND FIXING THE COVER OF MANHOLE'S, DOOR, BEND ETC. AT ALL ELEVATIONS, INCLUDING EARTH WORK AND REFILLING THE TRENCHES, IF REQUIRED. FREQUENCY: AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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35	SG930036	60000	M (..... (.....))
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CLEARING ALL TYPES OF DRAIN OTHER THAN ROAD SIDE DRAIN AND STORM WATER DRAIN, INCLUDING DISPOSAL OF DEBRIS, AS DIRECTED BY THE EIC.
FREQUENCY: AS AND WHEN REQUIRED.

36	SG930037	7	NOS (..... (.....))
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MAINTAINING THE COVER SLABS OF SEPTIC TANKS AND ITS SURROUNDINGS BY REMOVAL OF DIRT AND DEBRIS. THE SURROUNDINGS SHOULD BE CLEARED OF WILD GROWTH, ABOUT 2 Mtr ALL AROUND.
FREQUENCY: AS AND WHEN REQUIRED.

37	SG930038	27	TIM (..... (.....))
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MAINTAINING THE STRAINERS OF FOUR VERTICAL PUMPS OF RIVER WATER PUMP HOSE. THE WORK INCLUDES DIVING DEEP INTO THE RIVER WATER SUMP AND MAINTAINING THE 4 STRAINERS BY REMOVING ALL FOREIGN MATERIALS LIKE LEAVES, TENDER BRANCHES, PLASTIC ETC. AND KEEPING THE SUMP AND ENTRANCE TO SUMP CLEAN FROM ALL FOREIGN MATERIALS. THE COLLECTED MATERIAL IS TO BE SHIFTED TO A SPECIFIED AREA, AS DIRECTED BY THE EIC.
FREQUENCY: AS AND WHEN REQUIRED.

38	SG930040	1350	NOS (..... (.....))
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REMOVAL OF DUST AND OTHER DEPOSITS FROM CEILING FANS, EXHAUST FANS AND LIGHT FITTINGS IN HNL HEALTH CLINIC, GUEST HOUSE AND ANNEXES, ADMINISTRATIVE BUILDING ETC. USING WET CLOTH AND SUBSEQUENTLY WITH DRY CLOTH.
FREQUENCY: AS AND WHEN REQUIRED.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
39	SG930041	52	TIM (..... (.....))
	MAINTAINING THE VENETIAN BLINDS, GLASS PANES OF ALL DOORS AND WINDOWS, WOODEN PARTITIONS, WOODEN FURNITURE, METALLIC FURNITURE, WOODEN BEEDING, RAILING AND HAND RAILS, WOODEN FITTINGS, BRASS BOARDS, BRASS LAMP ETC. OF Admn. Bldg. FREE FROM DUST AND OTHER DEPOSITS. BRASS FITTINGS ARE TO BE POLISHED PERIODICALLY USING DEPARTMENTAL LIQUID POLISH, AS DIRECTED BY EIC. FREQUENCY: AS AND WHEN REQUIRED.				
40	SG930053	6000	M (..... (.....))
	TRIMMING, DRESSING AND SECTIONING UP TO 150MM FOR ROAD BERMS 1M WIDE FROM TAR EDGE ON EITHER SIDE INCLUDING REMOVAL OF EARTH FROM TARED PORTION. (MEASUREMENTS WILL BE GIVEN ON ROAD LENGTH).				
41	SG930054	4500	M2 (..... (.....))
	SECTIONING UPTO 150MM AND FORMING THE SURFACE AROUND WASTE BIN INCLUDING REMOVAL OF WEEDS, VEGETATION AND DISPOSAL OF WASTE WITHIN INITIAL LEAD OF 50M .				
42	SG930026	5	TIM (..... (.....))
	MAINTAINING THE TOILETS, COMMODES, WASH BASINS AND URINALS OF RIVER WATER PUMP HOUSE NEAT AND CLEAN BY USING CHEMICALS, DETERGENTS, NAPHTHALENE BALLS ETC. SUPPLIED BY THE COMPANY. FREQUENCY: DAILY.				
43	2008SR062B	40	M3 (..... (.....))
	EARTH WORK EXCAVATION IN ALL CLASSES OF SOIL EXCEPT HARD ROCK REQUIRING BLASTING FOR FOUNDATION WORK OF BUILDINGS, DRAIN AND ANY TYPE OF FOUNDATION, INCLUDING DE-WATERING IF REQUIRED, BACK FILLING TO THE SIDES OF FOUNDATION BASEMENT FILLING ETC. BREAKING OF CLODS, WATERING, RAMMING, SECTIONING AND DEPOSITING THE SURPLUS EARTH IN THE PLACES SHOWN BY THE EIC WITHIN INITIAL LEAD OF 50 M AND LIFT OF 1.5 M FOR SEWER LINES.				

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
44	2008SR129A	3.5	M3 (.....) (.....)
	BRICK WORK IN CEMENT MORTAR 1:6 WITH COUNTRY BURNT BRICKS 21 CM X 10 CM X6 CM FOR FOUNDATION AND BASEMENT FOR SEWER LINES.				
45	2008SR096A	3.5	M3 (.....) (.....)
	CEMENT CONCRETE 1:3:6 USING 20MM (NOMINAL SIZE)BROKEN STONE FOR SEWER LINES.				
46	2008SR313A	35	M2 (.....) (.....)
	PLASTERING WITH CEMENT MORTAR 1:4,15MM THICK ONE COAT FOR SEWER LINES.				
47	SG930055	12300	SQM (.....) (.....)
	REMOVAL OF DUST, COBWEB AND OTHER DEPOSITS FROM INSIDE AND OUTSIDE WALL, ROOF CEILING, ROOF PROJECTION, FLOOR AREA AND TRANSFORMER IN ALL LEVELS AND ELEVATION ETC, WITHOUT DAMAGING ANY FIXTURES AND EQUIPMENTS AT COLONY SUBSTATIONS AND INCLUDING LAGOON AREA SUBSTATION AND PUM HOUSE SUBSTATION USING DRY AND WET CLOTH AS PER THE DIRECTION OF EIC. FREQUENCY: ONCE IN A MONTH.				
48	SG930056	11520	SQM (.....) (.....)
	REMOVAL OF DUST, COBWEB AND OTHER DEPOSITS FROM INSIDE AND OUTSIDE , ROOF CEILING, SUNSHADE, WINDOWS, FLOOR AREA IN ALL LEVELS AND ELEVATIONS ETC, WITHOUT DAMAGING ANY ELECTRICAL FIXTURES AND FITTINGS AT HNL HOSPITAL AS PER THE DIRECTION OF EIC. FREQUENCY: ONCE IN A MONTH.				

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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49	SG930057	285300	SQM (.....) (.....)
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MAINTAINING HNL HOSPITAL BY SWEEPING AND WET MOPING OF FLOOR NEAT AND CLEAN BY USING CHEMICALS ETC, WORK COVERS THE FOLLOWING AREAS - ALL ROOMS, VERANDAS, COMMUNES ON ALL WORKING DAYS AS PER THE DIRECTION OF EIC. FREQUENCY: ONCE IN A DAY. (CLEANING CHEMICALS WILL BE ISSUED FREE OF COST).

TOTAL AMOUNT QUOTED (In figures & in words):

Remarks: The rates should be quoted inclusive of all taxes and duties.

NB: Addendum to No. XXVII of General Conditions of Contract :

All payments are to be made through EFT/RTGS only. Bidders may inform the following bank account details

- 1.Name of the Bank(RTGS enabled) :
and branch with address
- 2.Bank Account No. :
- 3.RTGS(IFSC) code of the Bank :

Signature:

COMPETENT AUTHORITY

Name & address of the contractor :
(Office seal)